



City of Lemon Grove Employment Opportunity

Fire Inspector

MONTHLY SALARY RANGE: \$3,750.92 – 4,559.78

SUMMARY

Under direct supervision from the Fire Marshal, perform a variety of technical fire and life safety inspections; to enforce compliance with federal, state, and city fire and safety laws, ordinances, and regulations; to investigate origin and causes of fires, to increase public awareness of fire safety and prevention; and to do related work as required.

TYPICAL DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Inspect residential, commercial, industrial, institutional buildings, schools, hospitals as well as places of public assembly to determine compliance with state and local fire and building codes; inspect operations, devices and equipment requiring the inspection or approval of the Fire Department; perform business license inspections.
- Interpret and enforce provisions of fire prevention and fire safety laws, ordinances and other regulations; issue notices, warnings and citations.
- Perform periodic and follow-up inspections of new and existing buildings, structures and installations requiring fire clearances.
- Respond to and handle complaints pertaining to violation of fire prevention laws and give correction orders as necessary; respond to other types of citizen service requests.
- Check building plans for code compliance; consult with architects and developers regarding problems; check plans and installation of sprinkler systems, heat activated alarm systems, and other fire prevention devices and equipment.
- Conduct weed abatement inspections, supervise cleaning of lots by City contract crews, and complete accompanying paperwork and records; coordinate the weed abatement program.
- Participate in the public information/education activities of the department, including making presentations and demonstrations for groups and schools. Work with schools, service clubs and other community groups to involve a greater portion of the community in the fire safety educational process; Interview juveniles regarding fire safety.
- Conduct fire prevention inspections, keep up-to-date records of inspections; prepare detailed inspection reports; follow up on complaints to see that hazards are eliminated; maintain records on City computer.
- Perform fire and arson investigations, as assigned.
- Inspect facilities for hazardous processes, public assemblies and related activities and recommend corrective action.
- Participate in Fire Investigation duty rotation as assigned and respond to the site of emergency incidents, notify appropriate authorities and coordinate cleanup activities.
- Operate City vehicles and equipment in a safe and legal manner.
- Perform related duties as required.

DESIRED MINIMUM QUALIFICATIONS:**EDUCATION, EXPERIENCE AND LICENSES**

Any combination equivalent to the education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Graduation from high school, or equivalent supplemented by college level courses in fire, science, fire prevention, plan checking and building construction; or course completion of Office of the State Fire Marshal courses in the Fire Prevention Series; and
- At least one year of fire prevention experience, as an intern, reserve or regular status employee.

Click the link to see the full classification specification [Fire Inspector](#)

SELECTION PROCESS

Following a review of applications submitted, the most qualified applicants will be selected to interview for an appraisal of experiences, training and qualifications.

FINAL FILING DATE

A completed City application is required for consideration. Resumes will not be accepted in lieu of a completed application. Applications may be filed online at <http://lemongrove.ca.gov/about-us/employment-information/current-job-opportunities> .

THE CITY OF LEMON GROVE IS AN EQUAL OPPORTUNITY EMPLOYER

The City of Lemon Grove does not discriminate on the basis of race, color, national origin, sex, religion, age marital status or disability. Should you require accommodations for testing, please advise at the time of application submittal.